

Question Bank on FYBA Sem One Communication Skills (Kharate Sir)

UNIT I : BASIC LANGUAGE SKILLS

Q.1. Do as directed.

A. Fill in the blanks with appropriate prepositions.

1. I slept _____ nine o'clock. (to, till, until)
2. I commenced work _____ 1st May. (since, for, from)
3. We walked _____ the end of the street. (till, to, for)
4. An old feud existed _____ the two families. (beside, besides, in addition to)
5. Don't throw food _____ the dog. (at, to, in)

B. Fill in the blanks with suitable conjunctions: for, and, nor, but, or, yet, so.

1. I was rushing to my appointment, _____ I still didn't make it on time.
2. I could eat the pizza right now, _____ I could save it for later.
3. I never drive to college, _____ I sometimes drive my mom to work.
4. Geeta doesn't like Rita, _____ does like Tyler.
5. I am hoping that Kyle will call me back, _____ I don't know if she still likes me.

C. Put the verb into the most suitable form.

1. Who _____ (invent) the bicycle?
2. 'Do you still have a headache?' 'No, it's _____ (go). I'm all right now.'
3. I was the last to leave the office. Everybody else had _____ (go) home.
4. What did you _____ (do) last weekend? Did you _____ (go) away?
5. I like your car. How long have you _____ (have) it?

D. Change the sentences to passive voice.

1. The Browns have built the large house.
2. A jellyfish stung her while she was swimming.
3. They gave her a nice present.
4. Jane is singing the new song.
5. The storm destroyed the house.

E. Add a question-tag to these sentences:

1. He is late this morning, _____
2. The hotel was quite good, _____
3. She cooks well, _____
4. You can't tell the difference, _____
5. They always sleep after lunch, _____

UNIT II: READING COMPREHENSION PASSAGES (Kharate Sir)

Q.2 Read the following passage and answer the questions that follow.

To attempt these questions (five in number) students are directed to refer to the **FYBA Sem One** Book entitled-

**“A WORKBOOK ON
COMMUNICATION SKILLS IN ENGLISH”**

by **Neeta Chakravarty**

(Manan Publication)

Pages 32 to 43

Q.3. UNIT III: Writing skills (Letters) (Kharate Sir)

1. Draft a reply to the following advertisement:

“ A leading house requires the services of a sales manager who can push cotton and synthetic fabrics in export markets. Salary on merit. Apply giving details to Box No 8765, The Hindustan Times, Mumbai-01”.

2. Write a note on sales aspect of job application letters.

3. You are applying to the Pennsylvania University for a postgraduate programme in English Literature. Write a SOP for the same.

4. Draft a RTI query for the following:

1. Your application for driving license has not been processed although you submitted all the required documents.

2. Your request for BSNL internet connection has been delayed.

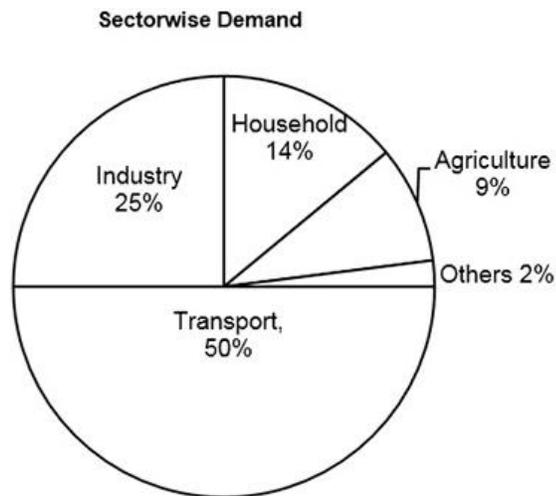
5. How can ‘You Attitude’ be used in job application letters?

Unit IV – Interpretation of Technical Data (Dr. M. R. Patharkar)

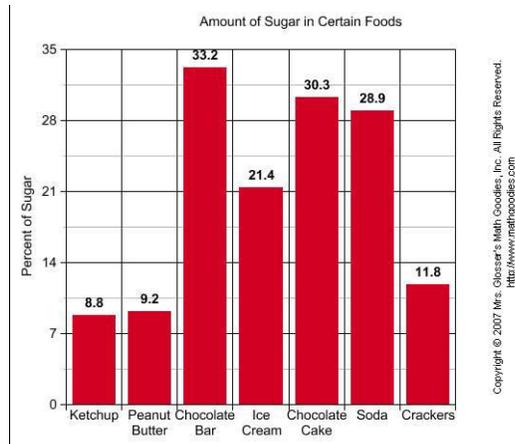
Q.1 Interpret the following data and write your analysis in around 150 words :



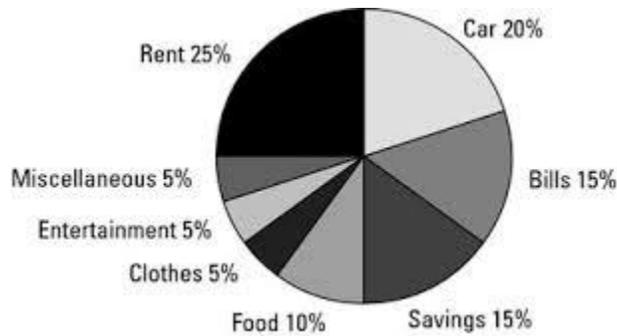
Q.2 Interpret the following data and write your analysis in around 150 words :



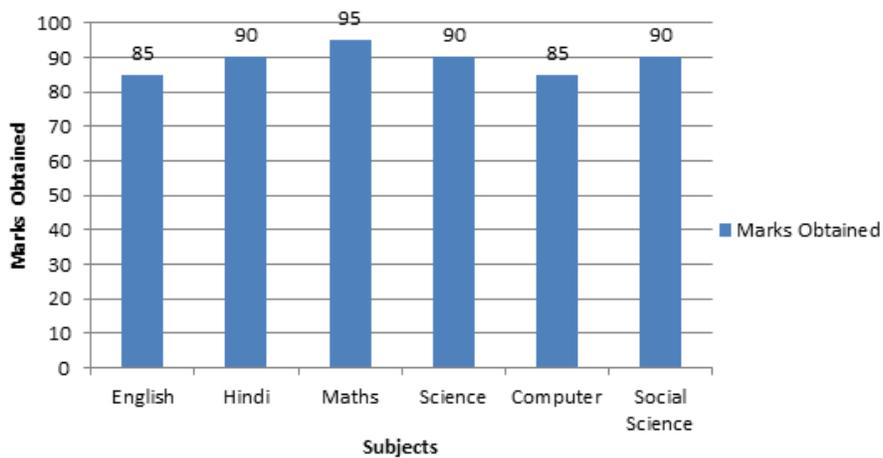
Q.3 Interpret the following data and write your analysis in around 150 words :



Q.4 Interpret the following data and write your analysis in around 150 words :



Q.5 Interpret the following data and write your analysis in around 150 words :



Unit V – Essay Writing

(Dr. M. R. Patharkar)

- (1) Why We Need Counsellors
- (2) Say No to Plastic
- (3) Modern Society and Advertising
- (4) My Role Model
- (5) Use and Misuse of Smartphone